



**Minutes** of the Annual General Meeting (AGM) of the Community Health Centre of West Nipissing held on **Monday, June 29, 2015 at 6:30pm** in Sturgeon Falls in the community room of the WNCHC

---

**PRESENTS:** 23 members, employees, and members of the Board of Directors

**Welcome** - Collin Bourgeois welcomed everyone to the meeting. He thanked everyone for attending this annual meeting. Collin mentions the presence of Ms. Suzanne Davidson-Noel with a word of thanks. Collin indicates that a public notice of the annual general meeting was announced in accordance with the regulations and that the Assembly may proceed. The AGM begins at 6:30pm. *The meeting will be held bilingually whenever possible.*

## 2. Presentation of the members

The president of the Board of Directors, Collin Bourgeois introduces members of the Board of Directors who are present;

*Joanne Savage, Dennis Yapps, Guy Ethier, Pierre Leclair, Louise Gauthier, Philippe Boissonneault.*

## 3. Adoption of the agenda

**Moved by :** Louise Gauthier

**Supported by:** Philippe Boissonneault

**THAT** the agenda of the Annual General Meeting of the West Nipissing Community Health Centre be adopted as presented. **CARRIED**

## 4. Approval of the minutes of the last Annual Meeting AGM (June 23, 2014)

**Moved by :** Pierre Leclair

**Supported by:** Joanne Savage

**THAT** the minutes of the last AGM be approved as presented. **CARRIED**

## 5. Report of the President

- Mr. Collin Bourgeois provides an overview of the highlights of the year 2014-2015.
- Thanks to Suzanne Davidson-Noel for the excellent work done until her retirement.
- He thanks the members of the Board of Directors and employees.

## 6. Report of the Executive Director

Philippe Boissonneault presents Guy Robichaud, Executive Director who replaced Suzanne Davidson-Noel in September 2014. Philippe offers gratitude to Suzanne for the "beautifully paved road" she has prepared for Guy.

Guy begins by discussing his new position as ED at the WNCHC.

Guy thanks Collin Bourgeois for his commitment, his leadership and his availability as Chairman of the Board of Directors.

Guy presents his annual report. It gives a brief overview of the projects highlights:

**CAPITAL PROJECT:** Lot of energy has been invested in the advancement of the permanent site of WNCHC project.

**SAMI** - the arrival of the practice profile and WNCHC practices will allow to set targets and to review some internal processes.

STRATEGIC planning: 3-year plan is in development; the draft will be presented to the Board of Directors in September 2015.

The number of registered clients has increased to almost 2500.

The number of ongoing programs has more than doubled in 2014-2015.

## 7. Financial report

7.1 Report of the Auditors for 2014-15

Mr. Dan Longlade of the accounting firm of Collins Barrow explains the financial report of 2014-2015.

A copy of the condensed financial statements has been inserted in the AGM folder along with the Annual Report.

**Moved by:** Pierre Leclair

**Supported by:** Dennis Yapps

**THAT** the Auditor's report for the fiscal year 2014-2015 be adopted as presented.

**CARRIED**

## 8. Appointment of a firm of Auditors for 2015-2016

Pierre Leclair nominates the accounting firm of Collins Barrow.

**Moved by:** Pierre Leclair

**Supported by:** Louise Gauthier

**THAT** Collins Barrow be designated as auditors for the next fiscal year.

**CARRIED**

## 9. Election of the members of the Board of Directors

Guy Ethier explains the process of nominations for the elections of three (3) Directors of the West Nipissing Community Health Centre. There are three candidates in good standing for 3 vacant positions.

The results are as follows:

Philippe Boissonneault            elected by acclamation for a term of three (3) years

Louise Gauthier                    elected by acclamation for a term of three (3) years

Dan Roveda                         elected by acclamation for a term of three (3) years

The election president asks the candidates whether they accept their nomination: all candidates accept.

**Moved by:** Dennis Yapps

**Supported by:** Pierre Leclair

**THAT** the results of the elections to be accepted as presented.

**CARRIED**

## 8. Questions

Dennis Yapps leads the question period.

8.1 Joanne Savage thanks Collin Bourgeois who ends his mandate and gave him a gift of from the municipality in recognition of his role as founder of WNCHC and 10 years on the Board of Directors.

## 9. Draw

Louise Gauthier conducts the draw of prizes.

10. Adjournment

Mr. Bourgeois thanked the members for attending and invites them to a snack.

**Moved by:** Guy Ethier

**Supported by:** Dennis Yapps

The meeting was adjourned at 7:22 pm

**CARRIED**

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date